



MARYLAND LEAGUE
OF CONSERVATION VOTERS
www.mdlcv.org

Electoral and Legislative Internship

The Maryland League of Conservation Voters (LCV), a statewide non-partisan environmental advocacy organizations, seeks an intern to assist in electoral and civic engagement activities during the 2010 election cycle. Responsibilities will include coordinating campaigns to elect pro-conservation candidates, promoting new tools to make voting convenient, attending political events, and establishing relationships with newly elected officials.

Primary Responsibilities Include:

- Coordinate endorsement process and schedule candidate interviews
- Conduct political research
- Assist in educational campaigns around early and absentee voting.
- Schedule and attend post-election briefings with newly elected legislators
- Participate in legislative coalition campaign meetings and conference calls

The following skills are required for the successful applicant:

- Strong outreach and communication skills.
- Enthusiasm about working to elect pro-conservation candidates and engaging volunteers and voters.
- Ability to work independently and communicate regularly with a team.

The following skills and experience are preferred for the successful applicant:

- Experience with electoral campaigns
- Knowledge of environmental issues and/or politics.
- Working knowledge of Microsoft Office programs and Google Documents as well as database programs.

Limited stipends are available for transportation costs and credit from universities where available.

Position Requirements: The position is based in Annapolis and will require travel around the area. Evening and weekend hours are required to be successful. Your own reliable transportation is an advantage.

Availability: We seek to have the successful candidate start by September 1, 2010. The successful candidate will be able to dedicate 15-25 hours per week. Orientation is August 29, 2010 in our Annapolis office.

To Apply: Electronic resume and cover letters preferred. Please submit application, resume and cover letter in Microsoft Word or PDF format to dlipinski@mdlcv.org or mail them to Dannielle Lipinski, Maryland LCV, Nine State Circle, Suite 202, Annapolis, MD 21401

Application Deadline is August 13th 2010

Maryland LCV is an Equal Opportunity Employer